



## **EMPLOYMENT APPLICATION**

Aire Rite is an equal opportunity employer. All qualified applicants will be considered without regard to race, color, creed, religion, gender (including pregnancy, childbirth or related medical conditions), national origin, ancestry, age, physical or mental disability, medical condition including genetic characteristics, family-care status, veteran status, marital status or sexual orientation, or any other consideration made unlawful by federal, state, or local laws. This also includes a perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics. Aire Rite also makes reasonable accommodations for disabled employees. California is an "at-will" employment state, meaning that any future employment will be on an at-will basis and you or Aire Rite can terminate the employment relationship at any time.



PLEASE PRINT ALL  
INFORMATION REQUESTED  
EXCEPT SIGNATURE



**APPLICATION FOR EMPLOYMENT**

**WORK EXPERIENCE:** Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of employer Address City, State, Zip Code Phone number May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name and Phone # of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title:		
Reason for leaving (be specific)			
List job duties, skills used or learned, advancements or promotions while you worked at this company.			

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		From To	Start Final
	Your last job title:		
Reason for leaving (be specific)			
List job duties, skills used or learned, advancements or promotions while you worked at this company.			

Did you complete this application yourself  Yes  No

If not, who did? \_\_\_\_\_

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**APPLICATION FOR EMPLOYMENT**

**DO YOU HAVE A DRIVER'S LICENSE?**     Yes     No

**Do you have a reliable means of transportation to work?** \_\_\_\_\_

**Driver's license number** \_\_\_\_\_ **State of issue** \_\_\_\_\_ **Expiration date** \_\_\_\_\_

**Please list at least three individuals qualified to give an opinion of your professional work ability and work experience. Two out of three should be previous supervisors.**

Name	Relationship	Employer	Phone Number

**PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING**

Note: It is the practice of Aire Rite to maintain a safe, and efficient working environment. As part of this practice, we will conduct a post-offer physical and drug screening, and a background investigation. In addition, if hired, you must furnish proof of your authorization to work in the United States as specified under applicable U.S. Immigration Laws. One of these documents must be photo identification. If you are employed by Aire Rite, you understand and agree that your employment is on an "at will" basis and may be terminated with or without cause, with or without notice at any time, at the option of either Aire Rite or yourself. You understand that as a condition of employment all applicants will be asked to sign a confidentiality disclosure agreement. Failure to sign or abide by such agreements may result in dismissal.

- \_\_\_\_ (1) I certify that the answers I have given to the foregoing questions and statements are true and correct, without mental reservation of any kind, and I authorize Aire Rite to verify them.  
Initial
- \_\_\_\_ (2) If I obtain employment resulting from this application, I agree to comply with all orders, rules, and regulations of the Company.  
Initial
- \_\_\_\_ (3) I authorize Aire Rite to conduct Reference checks from my former employers and authorize all educational institutions to give transcripts of my records and grades. I release them and their organizations from all liability for any damage whatsoever for issuing same.  
Initial
- \_\_\_\_ (4) If hired, a copy of my most recent payroll check stub and evidence of my highest education degree may be required prior to start date.  
Initial
- \_\_\_\_ (5) If I obtain employment resulting from this application, I understand that any employment-related dispute I may have against the Company will be subject to binding arbitration, and I will be asked to sign an arbitration agreement as a condition of employment.  
Initial
- \_\_\_\_ (6) If upon investigation, anything in this application is found to be untrue, I understand that I will be subject to dismissal at any time during the period of my employment.  
Initial
- \_\_\_\_ (7) I understand that, in connection with my application for employment or during my employment if I am employed, Aire Rite may obtain information bearing upon my general reputation, personal characteristics or mode of living, including public record information, without using a consumer reporting agency to obtain it. "Public record" includes records documenting a conviction, civil judicial action, tax lien, or outstanding judgment against me.  
Initial
  - I waive the right to receive a copy of any public record that the Company may obtain about me.
  - I do not waive the right to receive a copy of any public record that the Company may obtain about me.

I have read, acknowledge, understand, and agree to the above.

SIGN AND DATE HERE: \_\_\_\_\_  
Signature Date



**AFFIRMATIVE ACTION RECORD KEEPING**

Any information you provide on this page is purely voluntary; such information will be kept confidential, refusal to provide this information will not subject you to any adverse treatment, and any such information you provide will be used only in accordance with federal and state law and application regulations. This page will be detached and remain separate from your employment application.

**PLEASE PRINT:**

\_\_\_\_\_  
NAME DATE

POSITION APPLIED FOR: \_\_\_\_\_

GENDER:  Male  Female

**ETHNIC CATEGORY (check one):**

- WHITE**  
(Not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- BLACK OR AFRICAN AMERICAN**  
(Not of Hispanic origin): All persons having origins in any of the black racial groups of Africa.
- HISPANIC OR LATINO**  
All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- ASIAN**  
All persons having origins of the Far East or Southeast Asia. This area includes, for example, China, Japan, Korea. Also, persons from the Indian subcontinent, including peoples with national origins from Bangladesh, Bhutan, India, Nepal, Pakistan, Sukkim, and Sri Lanka.
- NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER**  
All persons having origins of the Hawaiian Islands, the Pacific Islands, the Philippine Islands, or Somoa.
- AMERICAN INDIAN OR ALASKA NATIVE**  
All persons having origins in any of the original peoples of North America.
- TWO OR MORE RACES**  
All persons having origins from any two of the above ethnic categories.

Identify: Ethnic category 1) \_\_\_\_\_ Ethnic category 2) \_\_\_\_\_

**DISABLED/DISABLED VETERAN/VIETNAM VETERAN**

Identify yourself, if appropriate, as an individual with a disability, a disabled veteran or a Vietnam era veteran to enable us to have accurate data under our Affirmative Action Plan.

- A QUALIFIED INDIVIDUAL WITH A DISABILITY**  
1) Has a physical or mental impairment which substantially limits one or more of that person's major life activities, or 2) Has a record of such impairment, and 3) Is capable (qualified) of performing a particular job with or without a reasonable accommodation to his/her disability.
- A QUALIFIED DISABLED VETERAN**  
1) A person entitled to disability compensation under laws administered by the Veterans Administration for disability rated at 30% or more, or 2) A person whose discharge or release from active duty was for a disability incurred or aggravated in the line of duty, and 3) Is capable (qualified) of performing a particular job with or without reasonable accommodation to his/her disability.
- A VIETNAM ERA VETERAN**  
1) A person who a) actively served for more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975 and was released with other than dishonorable discharge, or b) was released from such active duty for a service-connected disability, and/or 2) A person who was discharged/released within 48 months prior to an alleged violation of the Act and/or of the regulation issued there under on July 26, 1976.